

Ref by: Bank/CPA

DATE: \_\_\_/\_\_\_/\_\_\_

Contact Ph.: ( ) \_\_\_\_\_

<b>Bill To:</b> _____ <b>Attn:</b> _____ _____	<b>Shipping Address*</b> <input type="checkbox"/> Same as Billing <small>*NOTE: WE CANNOT SHIP TO A P.O. BOX</small> _____ <b>Attn:</b> _____ _____
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### Step 1: Quantity

Laser	3 on a Page
<input type="checkbox"/> 250	<input type="checkbox"/> 150
<input type="checkbox"/> 500	<input type="checkbox"/> 300
<input type="checkbox"/> 1000	<input type="checkbox"/> 600
<input type="checkbox"/> 500 Kit	<input type="checkbox"/> 300 Kit
<input type="checkbox"/> 1000 Kit	<input type="checkbox"/> 600 Kit
<input type="checkbox"/>	<input type="checkbox"/>

### Step 2: Window Imprint Area

Max. 6 lines or \*Attach Current Check\*

1
2
3
4
5
6

### Step 3: Start #

### Step 4: Logo (N/C)

Standard #  
 \_\_\_\_\_  
 \*Custom  
\* Email 300 dpi logo to:  
info@4safeguardbiz.com  
 \*\*Phantom of Logo  
\*\*In background of the check and/or stub(s)

### Step 5: Bank Information See Attached Sample

<b>Bank Name:</b> _____	<b>Branch Address:</b> _____
<b>Routing #</b> _____	<b>Account #</b> _____

### Step 6: Software

Software name: \_\_\_\_\_

### Step 9: Signature Lines

1  2 Special wording above or below the line(s)?  
(i.e. "Void After 90 Days" or "Authorized Signature")  
 YES (please specify): \_\_\_\_\_

### Step 7: Stacking

Standard: (start # on top face up)  
 Non-Standard: (start # on top face down)

### Step 10: Proof (add 2-3 days to production)

Yes, Email: \_\_\_\_\_  
 Yes, Fax: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

### Step 8: Color\* of Check Stock

<input type="checkbox"/> *Process Blue Linen	<input type="checkbox"/> Teal Graduated
<input type="checkbox"/> *Green Linen	<input type="checkbox"/> Mauve Graduated
<input type="checkbox"/> *Gray Linen	<input type="checkbox"/> Reflex Blue Graduated
<input type="checkbox"/> *Tan Linen	<input type="checkbox"/> Blue-Magenta Square
<input type="checkbox"/> *Reflex Blue Linen	<input type="checkbox"/> Purple Hologram**
<input type="checkbox"/> *Teal Marble	<input type="checkbox"/> Light Blue Hologram**
<input type="checkbox"/> *Reflex Blue Marble	<input type="checkbox"/> Green Hologram**
<input type="checkbox"/> *Mauve Marble	<input type="checkbox"/> Tan Hologram**
<input type="checkbox"/> *Safety (blue,green,yellow)	<input type="checkbox"/> Reflex Blue Hologram**
<input type="checkbox"/> *Basketweave(blue,green yellow)	<input type="checkbox"/> Mauve Hologram**
<input type="checkbox"/> Blue-Gray Parchment	<input type="checkbox"/> Teal Hologram**

\* 3 on a page colors

\*\*Premium Secure Stock will have a higher cost than Standard Stock

### Additional Items

**Deposit Tickets:**  1 Pt  2 Pt  3 Pt

 150 |  300 |  600 |  900

### Stamps:

 Endorsement |  Address

### Envelopes:

 ( Self-Seal higher cost)

 Gum/Self-seal (circle Gum or Self-seal)  500  1000

**Special Instructions:**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_